



WILLIAM T FUJIOKA  
Chief Executive Officer

County of Los Angeles  
**CHIEF EXECUTIVE OFFICE**

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*"To Enrich Lives Through Effective And Caring Service"*

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February 11, 2014

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**COUNTYWIDE CLASSIFICATION ACTIONS  
TO IMPLEMENT CLASSIFICATION STUDIES AND TO AMEND THE COUNTY CODE TO  
PROVIDE FOR UNCLASSIFIED COUNTY EMPLOYEES TO  
PARTICIPATE IN PROMOTIONAL EXAMS  
(ALL DISTRICTS - 3 VOTES)**

**SUBJECT**

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by deleting classifications and by reclassifying positions in various County departments, and amend the County Code to provide for unclassified employees to participate in promotional exams.

**IT IS RECOMMENDED THAT THE BOARD:**

1. Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to delete four (4) non-represented classifications and to reclassify 26 positions to implement results of classification studies in the departments of Agricultural Commissioner/Weights and Measures, Chief Executive Officer, County Counsel, Fire, Health Services, Mental Health, Registrar-Recorder/County Clerk, and Sheriff.
2. Approve an ordinance amending Title 6, Salaries, of the County Code to permit any person employed full-time in the unclassified civil service of the County, as defined in Section 33 of the Charter of the County of Los Angeles with the exception of subsections 33(b), 33(f), and 33(g) to compete in promotional examinations in the County's classified service.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The Board of Supervisors (Board) has requested submission of classification letters on a periodic basis throughout the year to facilitate consideration of classification and compensation recommended actions in a timely manner. Approval of these recommendations will provide the ordinance authority for County departments to implement the classification and compensation recommendations in this letter.

These recommendations will ensure the proper classification and compensation of positions based upon the duties and responsibilities assigned to these jobs as performed by the incumbents (Attachments A and B). This is a primary goal of the County's classification and compensation system. Positions reclassified upward and downward are consistent with the class concepts of the proposed classifications.

These actions are recommended based upon generally accepted principles of classification and compensation. Furthermore, these actions are important in addressing departmental operational needs, and in maintaining consistency in personnel practices throughout the County. The proper classification and compensation of positions facilitates good business operations, and can reduce the number of costly personnel-related problems.

### **Deleted Classifications**

In conjunction with our continuing goal of reducing classifications, we are recommending the deletion of four (4) non-represented classifications (Attachment A). This recommendation is consistent with the County's strategy to reduce the number of obsolete classifications.

### **Reclassifications**

There are 26 positions in eight (8) departments being recommended for reclassification (Attachment B). The duties, responsibilities, and/or utilization of these positions have changed since the original allocations were made. The positions would be more appropriately classified in the recommended classes.

### **County Code Amendment – Promotional Examinations**

Currently, Section 6.02.060 of the County Code permits any person employed by the Superior Court for the County of Los Angeles in a position attained as a result of competitive examination to compete in promotional examinations in the County's classified service. The recommended amendment extends the same rights to unclassified personnel that are granted to classified personnel to allow them to participate in both open competitive and promotional examinations. At present, unclassified personnel are only permitted to compete in open competitive examinations. The proposed changes have been reviewed and approved by County Counsel.

## **Implementation of Strategic Plan Goals**

Your approval of the accompanying ordinance is consistent with the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

## **FISCAL IMPACT/FINANCING**

The projected budgeted annual cost for the 26 positions that will be reclassified is estimated to total \$213,086 (all funds). Net County cost is estimated to be \$81,849. Cost increases associated with upward reclassification actions will be absorbed within the Board's adopted budget for each affected department. No additional funding is required.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The County Charter authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

Appropriate consultations have been conducted with the impacted employee organizations regarding the recommended classification actions. The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval of these classification recommendations will enhance the operational effectiveness of the departments through the proper compensation of positions.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'W. T. Fujioka', with a long horizontal line extending to the right.

WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:BC:JA  
SJM:AE:mst

Enclosures

c: Executive Office, Board of Supervisors  
County Counsel  
Auditor-Controller  
Human Resources  
Affected Departments

**ATTACHMENT A**

**NON-REPRESENTED CLASSES RECOMMENDED FOR DELETION**

<b>Item No.</b>	<b>Title</b>
1049	Chief, Staff Support Operations, Fire
1046	Head, Financial Management, County Counsel
1089	Head, Management Services, Public Defender
1685	Principal Deputy Affirmative Action Compliance Officer (UC)

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS****AGRICULTURAL COMMISSIONER/WEIGHTS AND MEASURES**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Management Analyst Item No. 1848A NM 87A Non-Represented	1	Senior Departmental Personnel Technician Item No. 1849A NM 91A Non-Represented

The subject position is located within the Human Resources Division and reports to a Departmental Human Resources Manager I. The position is responsible for managing and providing Return-To-Work services. The duties include reviewing incident/accident reports and reporting forms; monitoring, tracking, and updating leave records; conducting and/or coordinating ergonomic evaluations; and maintaining California Recordkeeping Logs, correspondence for State Disability/Unemployment Benefits inquiries, and drug and alcohol tests. The duties performed meet the classification standards for Senior Departmental Personnel Technician, a class which performs the more complex and non-routine assignments and serves as a resource specialist in a technical personnel specialty. Therefore, we recommend upward reclassification to Senior Departmental Personnel Technician.

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****CHIEF EXECUTIVE OFFICE**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Senior Analyst, CEO Item No. 0829A N35M 101A Non-Represented	1	Principal Analyst, CEO Item No. 0830A N35M 109A Non-Represented
1	Special Services Assistant IV Item No. 0853A N23 S13 Non-Represented	1	Manager, CEO Item No. 0845A N23 S15 Non-Represented

The subject Senior Analyst, CEO position is assigned to Advantage Human Resources Management System (eHR) Position Control Unit within the Budget Development and Finance Division, where it will act as "Team Lead" to the four (4) other analysts and will serve as the technical expert regarding eHR policies, practices, and guidelines. Duties will include providing recommendations involving the largest County departments, directing specialized studies, providing onsite training to departments, and developing recommendations based on eHR Position Control regulations and policies. The duties and responsibilities meet the allocation criteria for Principal Analyst, CEO, a class that provides expert professional staff support in the planning, coordination, direction and control of specialized County functions, and may serve in a lead or supervisory role to a team of analysts. As such, we recommend upward reclassification to Principal Analyst, CEO.

The subject Special Services Assistant IV position is assigned to the eHR Position Control Unit and reports to a Senior Manager, CEO. The position is responsible for the countywide coordination and control of the eHR Position Control system and directs five (5) subordinate analysts engaged in the analysis and recommendation of eHR policies, Position Control system upgrades, and Board reports. It also assists departmental managers to identify their eHR business needs and develops solutions to meet those needs. The duties and responsibilities are consistent with the allocation standards of Manager, CEO, a class which assists the Senior Manager in the administration of the countywide function. Therefore, we recommend upward reclassification to Manager, CEO.

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****COUNTY COUNSEL**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
4	Senior Typist-Clerk Item No. 2216A NMV 67D Represented	3	Departmental Personnel Assistant Item No. 1842A NM 69J Represented
		1	Senior Departmental Personnel Assistant Item No. 1843A NM 80C Non-Represented

Three (3) of the subject Senior Typist-Clerk positions are assigned to the Human Resources Office and report to an Administrative Services Manager II. The duties include processing employee promotions and terminations; interpreting provisions within the County Code and various Memorandum of Understanding; scheduling and tracking Livescan appointments; maintaining employee files and records; conducting new employee orientations; generating and distributing employee identification cards, keys, and access cards; and acting as liaison between the Auditor-Controller's Shared Services staff and the Department of Human Resources' Benefits Division. The duties and responsibilities meet the allocation standards for the Departmental Personnel Assistant, a class that is responsible for independently performing clerical personnel work and analyzing personnel problems of limited scope and difficulty. Therefore, we recommend upward reclassification to Departmental Personnel Assistant.

The last Senior-Typist Clerk position reports to an Administrative Services Manager II and assists a Senior Departmental Personnel Technician in the administration of examinations and in the hiring process. Duties include entering incoming job applications into the departmental and countywide examination tracking systems; reviewing applications and certification lists; coordinating interviews; functioning as the Department's Hiring Manager via the Certification Desk Management System; and providing information regarding the Civil Service Rules. The duties and responsibilities of the position meet the scope and level of the Senior Departmental Personnel Assistant, a class that assists technical human resources staff in carrying out the personnel program of a County department. Therefore, we recommend upward reclassification to Senior Departmental Personnel Assistant.



**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****FIRE – ADMINISTRATION**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
5	Administrative Assistant III Item No. 0889A NM 85K Represented	5	Administrative Services Manager I Item No. 1002A NM 93L Non-Represented

The subject positions are assigned to the Budget Services Section and report to a Supervising Administrative Assistant III. The departmental budget exceeds \$900 million, and the budget responsibilities are divided between the five (5) subject positions, which serve as leads in their respective area, with full responsibility for budgets exceeding several million dollars in addition to Special Funds or grant-funded contracts. The duties include calculating miscellaneous billing rates and fees; preparing actual reports and monthly projections for services, supplies, fixed assets and revenue, employee benefits and salary; and interacting with outside agencies and County executives. The duties and responsibilities meet the classification standards for Administrative Services Manager I, a class which independently performs a full range of difficult to complex analytical assignments. Thus, we recommend upward reclassification to Administrative Services Manager I.

**HEALTH SERVICES – ADMINISTRATION**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Automotive Equipment Inspector Item No. 6045A Flat Rate Represented	1	Automotive Equipment Coordinator Item No. 6043A NM 88B Represented

The subject Automotive Equipment Inspector position reports to the Senior Emergency Medical Services Program Head and is assigned to the Health Services Administration, Emergency Medical Services Agency. The position is responsible for coordinating the procurement, inspection, assignment, maintenance, repair and disposal of a fleet of automotive equipment. It also participates in the agency's budget preparation. The duties and responsibilities of the subject position meet the scope and level of Automotive Equipment Coordinator, a class that serves as the agency coordinator for the automotive fleet equipment, specifically in the areas of procurement, inspection, assignment, maintenance, repair, and disposal of fleet equipment. As such, we recommend upward reclassification to Automotive Equipment Coordinator.



**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****HEALTH SERVICES – METROCARE NETWORK**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Medical Stenographer Item No. 2180A N3M 71D Represented	1	Senior Typist-Clerk Item No. 2216A NMV 67D Represented

The subject position is assigned to the Department of Emergency Medicine at Harbor-UCLA Medical Center and reports to the department administrator. The position's duties and responsibilities include assisting in the process of recruitment, evaluation, and selection of new residents; maintaining personnel files and performance evaluations; preparing rotation schedules; coordinating orientation sessions; and monitoring compliance with clinical performance and attendance. Medical Stenographer positions typically are expected to take and transcribe dictation of a medical nature involving a substantial amount of medical terminology and knowledge of medical procedures. The scope of responsibilities and duties performed by the subject position are consistent with the allocation standards of the Senior Typist-Clerk, which performs highly-specialized clerical duties. Therefore, we recommend downward reclassification to Senior Typist-Clerk.

**HEALTH SERVICES – OFFICE OF MANAGED CARE**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Assistant Nursing Director I Item No. 5314A N41 RN11 Non-Represented	1	Supervising Staff Nurse I Item No. 5338A N21 RN06 Represented

This is a continuation of the study conducted in response to the Department of Health Services' request to reorganize the Office of Managed Care to transform managed care services and to respond to the massive health care delivery changes required by the California 1115 Medicaid Waiver and the impending national health reform. This action will provide the appropriate position allocation and organization structure to assist the department with recruitment efforts. Therefore, we recommend downward reclassification to Supervising Staff Nurse I.

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****MENTAL HEALTH**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Intermediate Typist-Clerk Item No. 2214A NMV 62K Represented	1	Graphic Arts Aid Item No. 7957A NM 69G Represented
1	Psychiatric Social Worker II Item No. 9035A N3MW 88B Represented	1	Mental Health Clinical Supervisor Item No. 9038A N3MW 92C Represented

The subject Intermediate Typist-Clerk position is assigned to the Public Information Office, where it provides public-relations related services through various forms of media. The position is responsible for preparing the departmental electronic newsletter and websites, including the design, layout, editing, formatting and uploading of content, site testing, and transmittal to the department employees and stakeholders; assisting the departmental program staff to create visual aids; assisting with the production of departmental quarterly virtual "town hall" meetings; and providing clerical back-up coverage. The subject position meets the allocation standards for Graphic Arts Aid, a class that independently produces freehand and quick production artwork of limited variety and complexity. Therefore, we recommend upward reclassification to Graphic Arts Aid.

The subject Psychiatric Social Worker II position is assigned to the department's Adult System of Care Bureau and reports to a Mental Health Clinical Program Head. The position provides administrative and clinical supervision to a team of clinical and support staff. Specifically, the duties include planning, assigning, and evaluating the work of staff and providing guidance and consultation with respect to work performance and case-management. By definition, Mental Health Clinical Supervisor is a classification, which supervises multidisciplinary and ancillary support staff to plan and organize a mental health services program for mentally or emotionally disturbed clients. Therefore, we recommend upward reclassification to Mental Health Clinical Supervisor.

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****REGISTRAR-RECORDER/COUNTY CLERK**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
7	Microfilm Camera Operator II Item No. 7046A NM 62D Represented	7	Intermediate Clerk Item No. 1138A NMV 61L Represented

The subject positions are assigned to the Document Imaging and Mailing Section, where they are responsible for processing legal documents. Duties include verifying documents' accuracy, scanning the documents into a server and converting into digital images; mailing original documents back to the sender; and creating microfilm copies of scanned documents. By definition, Microfilm Operator II is a classification that operates a microfilm planetary camera and related equipment. The scope of responsibilities are more consistent with the classification concepts of the Intermediate Clerk, a class that performs specialized clerical duties requiring a working knowledge of specialized subject matter and the specialized clerical functions involved. Therefore, we recommend downward reclassification to Intermediate Clerk.

**SHERIFF – ADMINISTRATION**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Supervising Operations Assistant II, Sheriff Item No. 1232A NM 95D Non-Represented	1	Administrative Services Manager I Item No. 1002A NM 93L Non-Represented

The subject position is located in the Administrative and Training Division/Fiscal Administration/Contracts Unit and reports to an Administrative Services Manager II. The duties include conducting contract feasibility and cost studies, managing the proposal/bid evaluation process, drafting Board Letters, and participating in briefings to the Board offices prior to awarding of contracts. The level of work performed is more consistent with the classification standards for the Administrative Services Manager I, a class which independently performs a full range of difficult to complex analytical assignments and makes recommendations on complex issues that directly impact departmental programs and administrative operations, such as contract administration. As such, we recommend downward reclassification to Administrative Services Manager I.

**RECOMMENDATIONS FOR POSITION RECLASSIFICATIONS (Cont'd)****SHERIFF – GENERAL SUPPORT SERVICES**

<b>No of Pos.</b>	<b>Present Classification</b>	<b>No of Pos.</b>	<b>Classification Findings</b>
1	Law Enforcement Psychologist, Sheriff Item No. 8700A NM 103D Represented	1	Industrial/Organizational Consultant, Sheriff Item No. 8701A NM 109A Non-Represented

The subject position is assigned to the Administrative and Training Division/Employee Support Services Bureau and reports to an Assistant Director, Employee Support Services, Sheriff, where it provides on-site psychological consultation services to departmental command staff, unit managers, and supervisors in order to plan, develop, and implement comprehensive training programs. The responsibilities include consulting with division and bureau level management and supervisory personnel to identify and develop programs to address training needs, developing new programs to address organizational challenges such as excessive use of force against special needs inmates, and meeting with division executive staff.

The Industrial/Organizational Consultant, Sheriff classification functions as an Industrial/Organizational Psychologist utilizing motivational skills and practical experience in training and presenting various topics to large groups of first-line supervisory and managerial personnel within the department. Since the responsibilities and duties assigned to the position meet the allocation standards for the Industrial/Organizational Consultant, Sheriff, we recommend upward reclassification.

## ANALYSIS

This ordinance amends Title 6 - Salaries, of the Los Angeles County Code by:

- Amending Section 6.02.060 (Transfer and promotion of superior court and county personnel to classified county employment);
- Deleting four (4) non-represented classifications; and
- Adding and/or deleting and changing certain classifications and numbers of ordinance positions in the Departments of Agricultural Commissioner/Weights and Measures, Chief Executive Officer, County Counsel, Fire, Health Services, Mental Health, Registrar-Recorder/County Clerk, and Sheriff.

JOHN F. KRATTLI  
County Counsel

By: 

RICHARD D. BLOOM  
Principal Deputy County Counsel  
Labor & Employment Division

RDB:ab

Requested: 12-26-13  
Revised: 01-16-14

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 6 - Salaries, of the Los Angeles County Code relating to the transfer and promotion of certain unclassified Superior Court and County Personnel, the addition, deletion, and changing of certain classifications and number of ordinance positions in various departments to implement the findings of classification studies.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 6.02.060 is hereby amended to read as follows:

**6.02.060 Transfer and promotion of superior court personnel and county personnel in the unclassified civil service of the county to classified county employment.**

...

B. Any person employed by the superior court for the county of Los Angeles in a position attained as a result of competitive examination, or any person employed full-time in the unclassified civil service of the county as defined in Section 33 of the Charter of the county of Los Angeles with the exception of subsections 33(b), 33(f), and 33(g), may compete in interdepartmental promotional examinations in the county's classified service, provided such person meets the requirements otherwise applicable to employees of the county.

...

D. This provision, Section 6.02.060, as it pertains to Superior Court personnel, shall remain operative only as long as the Personnel Policies of the Superior Court of Los Angeles provide for reciprocity. ~~Subsequently, if reciprocity is withdrawn, this provision 6.02.060 shall immediately become inoperative.~~

**SECTION 2.** Section 6.28.050 is hereby amended to delete the following classes:

ITEM NO.	TITLE	EFFECTIVE DATE	SALARY OR SALARY SCHEDULE AND LEVEL	
1049	<del>CHIEF,STAFF SUPPORT OPERATIONS,FIRE</del>	01/01/2009	N23	S13
		10/01/2013	N23	S13
		10/01/2014	N23	S13
		04/01/2015	N23	S13
1046	<del>HEAD,FINANCIAL MGMT,COUNTY COUNSEL</del>	01/01/2009	N23	S10
		10/01/2013	N23	S10
		10/01/2014	N23	S10
		04/01/2015	N23	S10
1089	<del>HEAD,MANAGEMENT SERVICES,PUB DEF</del>	01/01/2009	NM	103E
		10/01/2013	NM	104B
		10/01/2014	NM	104K
		04/01/2015	NM	105G
1685	<del>PRIN DEPTY AFF ACTION COMP OFFR(UC)</del>	01/01/2009	N23	R11
		10/01/2013	N23	R11
		10/01/2014	N23	R11
		04/01/2015	N23	R11



**SECTION 3.** Section 6.32.010 (Agricultural Commissioner/Weights and Measures)

is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1848A	<del>2</del>	<u>1</u>	MANAGEMENT ANALYST
1849A	<del>4</del>	<u>2</u>	SENIOR DEPARTMENTAL PERSONNEL TECH

**SECTION 4.** Section 6.50.010 (Department of The Chief Executive Officer) is

hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0845A	<del>33</del>	<u>34</u>	MANAGER,CEO
0830A	<del>87</del>	<u>88</u>	PRINCIPAL ANALYST,CEO
0829A	<del>58</del>	<u>57</u>	SENIOR ANALYST,CEO
0853A	<del>40</del>	<u>9</u>	SPECIAL SERVICES ASSISTANT IV

**SECTION 5.** Section 6.64.010 (County Counsel) is hereby amended to add the

following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>1842A</u>	<u>3</u>		<u>DEPARTMENTAL PERSONNEL ASSISTANT</u>

**SECTION 6.** Section 6.64.010 (County Counsel) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1843A	2	<u>3</u>	SENIOR DEPARTMENTAL PERSONNEL ASST
2216A	9	<u>5</u>	SENIOR TYPIST-CLERK

**SECTION 7.** Section 6.76.011 (Fire Department - Administrative) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
0889A	40	<u>5</u>	ADMINISTRATIVE ASSISTANT III
1002A	6	<u>11</u>	ADMINISTRATIVE SERVICES MANAGER I

**SECTION 8.** Section 6.78.010 (Department of Health Services – Administration) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<del>6045A</del>	<del>4</del>		<del>AUTOMOTIVE EQUIPMENT INSPECTOR</del>

**SECTION 9.** Section 6.78.010 (Department of Health Services – Administration) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<u>6043A</u>	<u>1</u>	<u>AUTOMOTIVE EQUIPMENT COORDINATOR</u>

**SECTION 10.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
<del>5314A</del>	<del>4</del>	<del>ASSISTANT NURSING DIRECTOR I</del>

**SECTION 11.** Section 6.78.030 (Department of Health Services – Office of managed care) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS	TITLE
5338A	2 <u>3</u>	SUPERVISING STAFF NURSE I

**SECTION 12.** Section 6.78.055 (Department of Health Services – MetroCare Network) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2180A	<del>43</del>	<u>12</u>	MEDICAL STENOGRAPHER
2216A	<del>50</del>	<u>51</u>	SENIOR TYPIST-CLERK

**SECTION 13.** Section 6.86.010 (Department of Mental Health) is hereby amended to add the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
<u>7957A</u>	<u>1</u>		<u>GRAPHIC ARTS AID</u>

**SECTION 14.** Section 6.86.010 (Department of Mental Health) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
2214A	<del>397</del>	<u>396</u>	INTERMEDIATE TYPIST-CLERK
9038A	<del>462</del>	<u>163</u>	MENTAL HEALTH CLINICAL SUPERVISOR
9035A	<del>879</del>	<u>878</u>	PSYCHIATRIC SOCIAL WORKER II

**SECTION 15.** Section 6.114.010 (Registrar-Recorder/County Clerk) is hereby amended to change the number of ordinance positions for the following classes:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1138A	<del>432</del>	<u>139</u>	INTERMEDIATE CLERK
7046A	9	<u>2</u>	MICROFILM CAMERA OPERATOR II

**SECTION 16.** Section 6.120.010 (Sheriff – Administration) is hereby amended to delete the following class and number of ordinance positions:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1232A	4		<del>SUPVG OPERATIONS ASST II, SHERIFF</del>

**SECTION 17.** Section 6.120.010 (Sheriff - Administration) is hereby amended to change the number of ordinance positions for the following class:

ITEM NO.	NO. OF ORDINANCE POSITIONS		TITLE
1002A	29	<u>30</u>	ADMINISTRATIVE SERVICES MANAGER I

**SECTION 18.** Section 6.120.014 (Sheriff – General support services) is hereby amended to change the number of ordinance positions for the following classes:

<b>ITEM NO.</b>	<b>NO. OF ORDINANCE POSITIONS</b>		<b>TITLE</b>
8701A	<del>3</del>	<u>4</u>	INDUSTRIAL/ORG CONSULTANT, SHERIFF
8700A	<del>8</del>	<u>7</u>	LAW ENFORCEMENT PSYCHOLOGIST, SHER

**SECTION 19.** Pursuant to Government Code Section 25123(f), this ordinance shall take effect immediately upon final passage.

[RECLASSFEB2014ABCEO]